

ADDENDUM TO PART 5 – SCHEME OF DELEGATION TO OFFICERS

1 – OFFICER DELEGATIONS OF COUNCIL AND EXECUTIVE FUNCTIONS RELATING TO:

PLACE

The columns “Function” and “Statute or Regulation” expressly set out in this Addendum to Part 5B of the Constitution have been determined by full Council to be part of the delegations to the relevant Executive Director and not reserved to a Council, Cabinet or a subcommittee.

This Addendum to Part 5B of the Constitution is not considered to form part of the Constitution and each Executive Director is delegated authority to determine the appropriate officer to exercise the delegation. Such further determination shall not require authority or further authority of the full Council to change and may be changed in accordance by the Executive Director by notification to the Head of Governance.

Part 5-1 ADDENDUM: Officer Delegations – Placed based functions delegated to Officers from the Executive Director

No.	Placed based function	No.	Placed based function
A	Town and Country Planning & Development Management	P	Health & Safety
B	Caravans & Camping Sites	Q	Public Health
C	Taxi	R	Smoke Free Premises
D	Gambling	S	Housing
E	Animal Welfare & Feed	T	Economic Development & Culture
F	Charities/Marriage	U	Trees
G	Village Greens & Common Land	V	Building Regulations
H	Highways	W	Environmental Protection/Nuisance/Clean Neighbourhoods
I	Traffic	X	Parks & Green Spaces
J	Rights of Way	Y	Water & Flooding
K	Parking	Z	
L	Transport	AA	Trading Standards
M	Consumer Protection	AB	Weights & Measures
N	Food Safety	AC	Counter Terrorism
O	Alcohol Licensing		

No	Function	Statute or Regulation	Delegation (& conditions)
A.	TOWN AND COUNTRY PLANNING AND DEVELOPMENT MANAGEMENT		
A1	Authority for the making of comments on planning applications situated within the boundary of neighbouring local planning authorities	TCPA1990, Planning and Compulsory Purchase Act 2004	Head of H, EH&TS (relating to environmental functions) Head of Planning
A2	Power to determine application for planning permission or permission in principle.	Sections 59A(1)(b), 70(1)(a) and (b) and 72 of the TCPA1990	Head of Planning Deputy Head of Planning Team Leader – Planning
A3	Power to determine applications to develop land without compliance with conditions previously attached.	Section 73 of the TCPA1990.	Head of Planning
A4	Power to grant planning permission for development already carried out.	Section 73A of the TCPA1990.	Head of Planning
A5	Power to decline to determine application for planning permission or permission in principle.	Section 70A of the TCPA1990.	Head of Planning
A6	Duties relating to the making of determinations of planning applications.	Sections 69, 76 and 92 of the TCPA1990 and Articles 8, 10 to 13, 15 to 22 and 25 and 26 of the GDP1995.	Head of Planning
A7	Power to determine application for planning permission or permission in principle made by a local authority, alone or jointly with another person.	Section 316 of the TCPA1990 and the Town and Country Planning General Regulations 1992	Head of Planning
A8	Power to make determinations, give approvals and agree certain other matters relating to the exercise of permitted development rights.	Parts 6, 7, 11, 17, 19, 20, 21 to 24, 26, 30 and 31 of Schedule 2 to the Town and Country Planning (General Permitted Development) Order 1995	Head of Planning
A9	Making of a Direction under Article 4	Town and Country Planning (General Permitted Development) Order 1995	Head of Planning
A10	Power to enter into agreement regulating development or use of land.	Section 106 of the TCPA1990.	Head of Planning
A11	Power to issue a certificate of existing or proposed lawful	Sections 191(4) and 192(2) of the TCPA1990.	Head of Planning

No	Function	Statute or Regulation	Delegation (& conditions)
	use or development.		
A12	Power to serve a completion notice.	Section 94(2) of the TCPA1990.	Head of Planning
A13	Power to grant consent for the display of advertisements.	Section 220 of the TCPA1990 and the Town and Country Planning (Control of Advertisements) Regulations 1992 (S.I. 1992/666).	Head of Planning
A14	Power to authorise entry onto land.	Section 196A of the TCPA1990.	Head of Planning
A15	Power to require the discontinuance of a use of land.	Section 102 of the TCPA1990.	Head of Planning
A16	Power to serve a planning contravention notice, breach of condition notice or stop notice.	Sections 171C, 187A and 183(1) of the TCPA1990.	Head of Planning
A17	Power to issue a temporary stop notice.	[Section 171E of the TCPA1990	Head of Planning
A18	Power to issue an enforcement notice.	Section 172 of the TCPA1990.	Head of Planning
A19	Power to apply for an injunction restraining a breach of planning control.	Section 187B of the TCPA1990.	Head of Planning
A20	Power to determine applications for hazardous substances consent, and related powers.	Sections 9(1) and 10 of the Planning (Hazardous Substances) Act 1990.	Head of Planning
A21	Duty to determine conditions to which old mining permissions, relevant planning permissions relating to dormant sites or active Phase I or II sites, or mineral permissions relating to mining sites, as the case may be, are to be subject.	Paragraph 2(6)(a) of Schedule 2 to the Planning and Compensation Act 1991 (c. 34), paragraph 9(6) of Schedule 13 to the Environment Act 1995 (c. 25) and paragraph 6(5) of Schedule 14 to that Act.	Head of Planning
A22	Power to require proper maintenance of land.	Section 215(1) of the TCPA1990.	Head of Planning
A23	Power to determine application for listed building consent, and related powers.	Sections 16(1) and (2), 17 and 33(1) of the Planning (Listed Buildings and Conservation	Head of Planning

No	Function	Statute or Regulation	Delegation (& conditions)
		Areas) Act 1990 (c.9)	
A24	Duties relating to applications for listed building consent	Sections 13(1) and 14(1) and (4) and 26H and 26I of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)] ⁹ and [regulations 3 to 6 and 13 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 (S.I. 1990/1519) The Planning (Listed Buildings) (Certificates of Lawfulness of Proposed Works) Regulations 2014	Head of Planning
A25	Power to serve a building preservation notice, and related powers.	Sections 3(1) and 4(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)	Head of Planning
A26	Power to revoke or modify planning permission	Section 97 of the Town and Country Planning Act 1990	Head of Planning
A27	The making of Local Development Orders	Article 5 of the Town and Country Planning (General Development Procedure) (Amendment) (England) Order 2006	Head of Planning
A28	Power to exercise functions relating to Nationally Significant Infrastructure Projects and Development Consent Orders	Planning Act 2008	Head of Planning
A29	Power to issue enforcement notice in relation to demolition of listed building in conservation area.	Section 38 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)	Head of Planning
A30	Powers to acquire a listed building in need of repair and to serve a repairs notice.	Sections 47 and 48 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)	Head of Planning
A31	Power to apply for an injunction in relation to a listed building.	Section 44A of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)	Head of Planning
A32	Power to execute urgent works.	Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (c.9)	Head of Planning

No	Function	Statute or Regulation	Delegation (& conditions)
A33	Duty to enter land in Part 2 of the brownfield land register.	Regulation 3 of the Town and Country Planning (Brownfield Land Register) Regulations 2017.	Head of Planning
A34	The obtaining of information as to interests in land.	section 330 of the TCPA1990	Head of Planning
A35	Functions relating to Community Infrastructure Levy and Planning Obligations	Community Infrastructure Regulations 2010	Head of Planning
A36	Designation of the boundary of a Neighbourhood Planning Area (NPA)	TCPA1990	Head of Planning
A37	Designation of the 'Relevant Body' to act as Neighbourhood (Planning) Forum for a determined NPA.	TCPA1990	Head of Planning
A38	Any matter relating the formulation, consultation and adoption of a neighbourhood planning document, guidance or policy document not reserved to Council, Committee, Cabinet or Officer	TCPA1990 Planning and Compulsory Purchase Act 2004 Town and country planning (Local planning)(England Regulations 2012	Head of Planning
A39	Any matter relating to development management, planning enforcement or the formulation, consultation and adoption of a development plan document, guidance or policy document not reserved to Council, Committee, Cabinet or Officer	TCPA1990 Planning and Compulsory Purchase Act 2004	Head of Planning
A40	Residual planning functions that are the responsibility of the executive such as preparation of supplementary planning guidance, designation of conservation areas, areas of archaeological interest and nature reserves	TCPA1990 Planning and Compulsory Purchase Act 2004 Town and country planning (Local planning)(England Regulations 2012	Head of Planning
B. CARAVANS & CAMPING SITES			
B1	Power to issue licences authorising the use of land as a	Section 3(3) of the Caravan Sites and Control of	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
	caravan site ("site licences").	Development Act 1960 (c. 62).	
B2	Power to license the use of moveable dwellings and camping sites.	Section 269(1) of the Public Health Act 1936 (c.49).	Head of H,EH & TS
C. TAXI			
C1	Functions to license and regulate hackney carriages and private hire vehicles.	(a) as to hackney carriages, the Town Police Clauses Act 1847 (10 & 11 Vict. c. 89), as extended by section 171 of the Public Health Act 1875 (38 & 39 Vict. c. 55), and section 15 of the Transport Act 1985 (c. 67); and sections 47, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976 (c. 57); (b) as to private hire vehicles, sections 48, 57, 58, 60 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Head of H,EH & TS
C2	Power to license and regulate drivers of hackney carriages and private hire vehicles.	Sections 51, 53, 54, 59, 61 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Head of H,EH & TS
C3	Power to license operators of hackney carriages and private hire vehicles.	Sections 55 to 58, 62 and 79 of the Local Government (Miscellaneous Provisions) Act 1976.	Head of H,EH & TS
D. GAMBLING, TRADING & ENTERTAINMENTS			
D1	Power to register pool promoters.	Schedule 2 to the Betting, Gaming and Lotteries Act 1963 (c. 2) as saved for certain purposes by article 3(3)(c) of the Gambling Act Order.	Head of H,EH & TS
D2	Power to grant track betting licences.	Schedule 3 to the Betting, Gaming and Lotteries Act 1963 as saved for certain purposes by article 3(3)(d) and (4) of the Gambling Act Order.	Head of H,EH & TS
D3	Power to license inter-track betting schemes.	Schedules 5ZA to the Betting, Gaming and Lotteries Act 1963 as saved for certain purposes	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
		by article 3(3)(e) of the Gambling Act Order.	
D4	Power to grant permits in respect of premises with amusement machines.	Schedule 9 to the Gaming Act 1968 (c. 65) as saved for certain purposes by article 4(2)(l) and (m) of the Gambling Act Order.	Head of H,EH & TS
D5	Power to register societies wishing to promote lotteries.	Schedule 1 to the Lotteries and Amusements Act 1976 (c. 32) as saved for certain purposes by article 5(2)(a) and (3) of the Gambling Act Order	Head of H,EH & TS
D6	Power to grant permits in respect of premises where amusements with prizes are provided.	Schedule 3 to the Lotteries and Amusements Act 1976 as saved for certain purposes by article 5(2)(d) and (5) of the Gambling Act Order.	Head of H,EH & TS
D7	Power to issue cinema and cinema club licences.	Section 1 of the Cinema Act 1985 (c. 13).	Head of H,EH & TS
D8	Power to issue theatre licences.	Sections 12 to 14 of the Theatres Act 1968 (c. 54) ²⁶ .	Head of H,EH & TS
D9	Power to issue entertainments licences.	Section 12 of the Children and Young Persons Act 1933 (c. 12), section 52 of, and Schedule 12 to, the London Government Act 1963 (c. 33), section 79 of the Licensing Act 1964 (c. 26), sections 1 to 5 and 7 of, and Parts I and II of the Schedule to, the Private Places of Entertainment (Licensing) Act 1967 (c. 19) and Part I of, and Schedules 1 and 2 to, the Local Government (Miscellaneous Provisions) Act 1982 (c. 30).	Head of H,EH & TS
D10	Duty to comply with requirement to provide information to Gambling Commission.	Section 29 of the 2005 Act	Head of H,EH & TS
D11	Functions relating to exchange of information.	Section 30 of the 2005 Act.	Head of H,EH & TS
D12	Functions relating to occasional use notices.	Section 39 of the 2005 Act.	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
D13	Power to resolve not to issue a casino premises licence	Section 166 of the 2005 Act.	Head of H,EH & TS
D14	Power to designate officer of a licensing authority as an authorised person for a purpose relating to premises.	Section 304 of the 2005 Act	Head of H,EH & TS
D15	Power to make order disapplying section 279 or 282(1) of the 2005 Act in relation to specified premises.	Section 284 of the 2005 Act.	Head of H,EH & TS
D16	Power to institute criminal proceedings	Section 346 of the 2005 Act.	Head of H,EH & TS
D17	Power to exchange information	Section 350 of the 2005 Act.	Head of H,EH & TS
D18	Functions relating to the determination of fees for premises licences.	The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 (S.I. 2007/479).	Head of H,EH & TS
D19	Functions relating to the registration and regulation of small society lotteries.	Part 5 of Schedule 11 to the 2005 Act.	Head of H,EH & TS
D20	Power to license sex shops and sex cinemas.	The Local Government (Miscellaneous Provisions) Act 1982, section 2 and Schedule 3.	Head of H,EH & TS
D21	Power to license performances of hypnotism.	The Hypnotism Act 1952 (c. 46).	Head of H,EH & TS
D22	Power to license premises for acupuncture, tattooing, ear-piercing and electrolysis.	Sections 13 to 17 of the Local Government (Miscellaneous Provisions) Act 1982.	Head of H,EH & TS
D23	Power to license pleasure boats and pleasure vessels.	Section 94 of the Public Health Acts Amendment Act 1907 (c. 53).	Head of H,EH & TS
D24	Power to register door staff.	Paragraphs 1(2) and 9 of Schedule 12 to the London Government Act 1963 (c. 33) and Part V of the London Local Authorities Act 1995 (c. x).	Head of H,EH & TS
D25	Power to license market and street trading.	Part III of, and Schedule 4 to, the Local Government (Miscellaneous Provisions) Act 1982,	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
		Part III of the London Local Authorities Act 1990 (c. vii) and section 6 of the London Local Authorities Act 1994 (c. xii).	
D26	Power to license night cafes and take-away food shops.	Section 2 of the Late Night Refreshment Houses Act 1969 (c. 53), Part II of the London Local Authorities Act 1990 and section 5 of the London Local Authorities Act 1994.	Head of H,EH & TS
D27	Power to license dealers in game and the killing and selling of game.	Sections 5, 6, 17, 18 and 21 to 23 of the Game Act 1831 (c. 32); sections 2 to 16 of the Game Licensing Act 1860 (c. 90), section 4 of the Customs and Inland Revenue Act 1883 (c. 10), sections 12(3) and 27 of the Local Government Act 1874 (c. 73), and section 213 of the Local Government Act 1972 (c. 70).	Head of H,EH & TS
D28	Power of register and license premises for the preparation of food.	Section 19 of the Food Safety Act 1990 (c. 16).	Head of H,EH & TS
D29	Power to license and regulate scrap yards including power of entry	Scrap Metal Dealers Act 2013.	Head of H,EH & TS
D30	Authorised functions including power to issue, amend or replace fire and safety certificates (whether general or special) for sports grounds.	The Safety of Sports Grounds Act 1975 (c. 52), the Fire Safety and Safety at Places of Sport Act 1987, the Fire Safety (Regulatory Reform) Order 2005 and other legislation of a like kind.	Head of H,EH & TS
D31	Power to issue, cancel, amend or replace safety certificates for regulated stands at sports grounds.	Part III of the Fire Safety and Safety of Places of Sport Act 1987 (c.27).	Head of H,EH & TS
D32	Power to issue fire certificates.	Section 5 of the Fire Precautions Act 1971 (c.40).	Head of H,EH & TS
E	ANIMAL WELFARE & FEED		
E1	Power to grant or renew a licence for selling animals as	Animal Welfare (Licensing of Activities Involving	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
	pets, providing or arranging for the provision of boarding for cats or dogs, hiring out horses, breeding dogs or keeping or training animals for exhibition).	Animals) (England) Regulations 2018	
E2	Power to issue licences for the movement, sale and collection of pigs.	Article 12, 13 and 14 of the Pigs (Records, Identification and Movement) Order 1995 (S.I. 1995/11).	Head of H,EH & TS
E3 E4	Authorised functions arising under legislation governing animal licensing and animal welfare as stated and all other legislation of a like kind. Appointment in exercise of the power conferred upon the council by S51 of the Animal Welfare Act 2006 to act as an inspector for the purposes of the of the said Act	Animal Welfare Act 2006, the Veterinary Medicines Regulations 2006, the Animal Health Act 1981, the Animal Health and Welfare Act 1984, the Animal Boarding Establishments Act 1963, the Breeding of Dogs Act 1973 and 1991, the Breeding and Sale of Dogs (Welfare) Act 1999, the Performing Animals (Regulation) Act 1925, the Slaughterhouses Act 1974, the Dangerous Wild Animals Act 1976, the Pet Animals Act 1951, the Riding Establishments Act 1964 and 1970; The Dogs Act 1871, The Dogs Act 1906; The Dangerous Dogs Act 1991; The Zoo Licensing Act 1981;	Head of H,EH & TS
E5 E6	Authorised Functions contained in this paragraph are those arising under legislation which confers functions upon the Council with respect to dog wardens, stray dogs, dog fouling, dangerous dogs, including stated legislation and other legislation of a like kind. Paragraph 13a Appointment in exercise of the power conferred upon the council by S51 of the Animal Welfare Act 2006 to act as an inspector for the purposes of the said Act.	Dogs Act 1871, Dogs Act 1906, Road Traffic Act 1988, Animal Health Act 1981, Environmental Protection Act 1990 (as amended), Dangerous Dogs Act 1991, The Clean Neighbourhoods and Environment Act 2005, The Animal Welfare Act 2006	Head of H,EH & TS
E7	Power to license zoos.	Section 1 of the Zoo Licensing Act 1981 (c. 37) ⁶⁰ .	Head of H,EH & TS
E8	Power to license dangerous wild animals.	Section 1 of the Dangerous Wild Animals Act 1976 (c. 38).	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
E9	Power to license knackers' yards.	Section 4 of the Slaughterhouses Act 1974. See also the Animal By-Products Order 1999 (S.I. 1999/646).	Head of H,EH & TS
E10	Power to enforce in respect to animal feeds	Agriculture Act 1970	Head of H,EH & TS
E11		Animal Feed (Composition, Marketing and Use) (England) Regulations 2015	Head of H,EH & TS
E12		Animal Feed (Hygiene, Sampling etc and Enforcement) (England) Regulations 2015	Head of H,EH & TS
	European Union (Withdrawal) Act 2018 as it continues to give effect to the following Regulations or Orders under which this local authority has an enforcement duty:		
E13		Animal Feed (Basic Safety Standards) (England) Regulations 2019	Head of H,EH & TS
E14		Genetically Modified Organisms (Traceability and Labelling)(England) Regulations 2004	Head of H,EH & TS
E15		Official Controls (Animals, Feed and Food, Plant Health Fees etc.) Regulations 2019 in so far as it relates to feed law	Head of H,EH & TS
E16		Official Feed and Food Controls (England) Regulations 2009 in so far as it relates to feed law	Head of H,EH & TS
F	CHARITIES & MARRIAGES		
F1	Power to license persons to collect for charitable and other causes.	Section 5 of the Police, Factories etc. (Miscellaneous Provisions) Act 1916 (c. 31) and section 2 of the House to House Collections Act 1939 (c. 44)	
F2	Power to approve premises for the solemnisation of marriages.	Section 46A of the Marriage Act 1949 (c. 76) and the Marriages (Approved Premises) Regulations 1995 (S.I. 1995/510)	Head of Revenues, Benefits, Library and Resident Services
G	VILLAGE GREENS AND COMMON LAND		
G1	Power to register common land or town or village greens,	Regulation 6 of the Commons Registration (New	Rights of Way & Highways Licensing Panel

No	Function	Statute or Regulation	Delegation (& conditions)
	except where the power is exercisable solely for the purpose of giving effect to—	Land) Regulations 1969 (S.I. 1969/1843).	
	(a) an exchange of lands effected by an order under section 19(3) of, or paragraph 6(4) of Schedule 3 to, the Acquisition of Land Act 1981 (c. 67) or		Head of Law
	(b) an order under section 147 of the Inclosure Act 1845 (c. 8 & 9 Vict. c. 118).		Head of Law
G2	Power to register variation of rights of common.	Regulation 29 of the Commons Registration (General) Regulations 1966 (S.I. 1966/1471)	Rights of Way & Highways Licensing Panel
G3	Functions relating to the registration of common land and town or village greens.	Part 1 of the Commons Act 2006 (c.26) and the Commons Registration (England) Regulations 2008 (S.I. 2008/1961)	Rights of Way & Highways Licensing Panel
G4	Power to apply for an enforcement order against unlawful works on common land.	Section 41 of the Commons Act 2006.	Head of Law
G5	Power to protect unclaimed registered common land and unclaimed town or village greens against unlawful interference.	Section 45(2)(a) of the Commons Act 2006.	Head of Law
G6	Power to exercise all other Council's powers and duties in relation to the registration of Commons and Towns and Village Greens		Head of Law
G7	Power to institute proceedings for offences in respect of unclaimed registered common land and unclaimed town or village greens.	Section 45(2)(b) of the Commons Act 2006.	Head of Law
H. HIGHWAYS AND ROADS			
H1	Street Naming and Numbering	Public Health Act 1925	Head of Neighbourhood Services

No	Function	Statute or Regulation	Delegation (& conditions)
	To serve statutory notices, the naming of streets and numbering of properties under any duty or power	Towns Improvement Clauses Act 1847	
H2	Berkshire Act Vesting to make application to the County Court for an order vesting former highway land in the highway authority.	Section 7 of the Berkshire Act 1986	Head of Law
H3	Berkshire Act Verges to recover from the person responsible the cost of making good damage caused to a grass verge or footway of a highway by any person carrying on building operations or delivering goods to premises in the course of trade.	Section 9 of the Berkshire Act 1986	Head of Law
H4	Making of agreements for the execution of highways works including the issuing of certificates in respect to the adoption of the highways.	Section 278 & s38 of the Highways Act 1980 (c.66)	
H5	Power to authorise creation, diversion, extinguishment or stopping up or diversion of highway.	Including Section 247 of the TCPA1990 (c.8).	Head of Neighbourhood Services
H6	Power to grant a street works licence.	Section 50 of the New Roads and Street Works Act 1991 (c. 22).	Head of Neighbourhood Services
H7	Power to permit deposit of builder's skip on highway.	Section 139 of the Highways Act 1980 (c. 66).	Head of Neighbourhood Services
H8	Duty to publish notice in respect of proposal to grant permission under section 115E of the Highways Act 1980.	Section 115G of the Highways Act 1980	Head of Neighbourhood Services
H9	Power to license planting, retention and maintenance of trees etc. in part of highway.	Section 142 of the Highways Act 1980.	Head of Neighbourhood Services

No	Function	Statute or Regulation	Delegation (& conditions)
H10	Power to authorise erection of stiles etc. on footpaths or bridleways.	Section 147 of the Highways Act 1980.	Head of Neighbourhood Services
H11	Power to license works in relation to buildings etc. which obstruct the highway.	Section 169 of the Highways Act 1980.	Head of Neighbourhood Services
H12	Power to consent to temporary deposits or excavations in streets.	Section 171 of the Highways Act 1980.	Head of Neighbourhood Services
H13	Power to dispense with obligation to erect hoarding or fence.	Section 172 of the Highways Act 1980.	Head of Neighbourhood Services
H14	Power to restrict the placing of rails, beams etc. over highways.	Section 178 of the Highways Act 1980.	Head of Neighbourhood Services
H15	Power to consent to construction of cellars etc. under street.	Section 179 of the Highways Act 1980 ⁶⁸ .	Head of Neighbourhood Services
H16	Power to consent to the making of openings into cellars etc. under streets, and pavement lights and ventilators.	Section 180 of the Highways Act 1980.	Head of Neighbourhood Services
H17	Power to sanction use of parts of buildings for storage of celluloid.	Section 1 of the Celluloid and Cinematograph Film Act 1922 (c. 35).	Head of Neighbourhood Services
H18	To maintain safety of platforms erected or used on public occasions	Public Health Act 1890	Head of Neighbourhood Services (when on highway/amenity land)
I TRAFFIC			
I1	Authority to prepare, consult upon and advertise permanent orders and statutory notices.	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager

No	Function	Statute or Regulation	Delegation (& conditions)
12	Prepare, consult and design any traffic regulation or management scheme which is included in any Traffic Management Work Programme or is intended to facilitate the carrying out of any new development	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services
13	To authorise the variation of the effect of any Experimental Traffic Regulation Order made pursuant to (d) below.	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services
14	<p>To advertise, consult, notify and otherwise carry out all statutory procedures (including the making of any required Experimental Traffic Regulation Order) in respect of any scheme for which the preparatory work has been carried out.</p> <ul style="list-style-type: none"> - where a Permanent Traffic Regulation Order is required in respect of the scheme and no objections are received to the proposal to make the order, decision to make and seal the order; and - where an Experimental Traffic Regulation Order has been made and no objections have been received in response to it, decision to: <ul style="list-style-type: none"> - make and seal a further Order modifying the provisions of the Order pursuant to (c) above; and - make and seal a Permanent Order continuing indefinitely the provisions of the Experimental Order. 	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services
15	Decision to carry out all necessary notification and other statutory procedures in respect of the installation of any pedestrian crossing.	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services
16	To carry out all preparatory work for the making of Temporary Traffic Regulation Orders and Notices under the	Road Traffic Regulation Act 1984	Head of Neighbourhood Services Parking and Enforcement Manager

No	Function	Statute or Regulation	Delegation (& conditions)
	or otherwise and to determine and levy charges.	Road Traffic Act 1991	
17	Decision to authorise the making and sealing of Temporary Traffic Regulation Orders and Notices under the Road Traffic Regulation Act 1984 or otherwise.	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager
18	To make and execute Temporary Traffic Notices under the Road Traffic Regulation Act 1984	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager
19	Where an order or notice pursuant to the Road Traffic Regulation Act 1984 or otherwise is necessary to implement a minor change, decision to carry out statutory advertisement, consultation and notification and all other measures required prior to making the order or notice and, where a Traffic Regulation Order is required in respect of the minor change and no substantial objections are received to the proposal, to make and seal the order	Road Traffic Regulation Act 1984 Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager
110	Authority to prepare detailed designs in respect of any traffic regulation order that is required as a result of reviewing existing parking restrictions within the Civil Enforcement Area and Special Enforcement Area as required under the Road Traffic Act 1991.	Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager
111	Where any traffic regulation order or parts of an order advertised is unopposed, and it appears expedient to introduce all or some of those parts immediately and before the introduction of the remainder of the proposal, decision to authorise the sealing of an Order in respect of those parts	Road Traffic Act 1991	Head of Neighbourhood Services Parking and Enforcement Manager
112	Street Fairs - Temporary Road Closure To approve applications for temporary road closures if no substantial objections arise from the consultative process.	Section 21 of the Town Police Clauses Act 1847	Head of Neighbourhood Services
113	Speed Limits		Head of Neighbourhood Services

No	Function	Statute or Regulation	Delegation (& conditions)
	To initiate Speed Limit Orders together with the advertisement and sealing of these orders, if no substantial objections are received.		
I14	Traffic Signs To deal with all matters relating to the erection, alteration, maintenance and removal of traffic signs, signals and road markings		Head of Neighbourhood Services
I15	Power to grant permission for provision, etc of services, amenities, recreation and refreshment facilities on highway, and related powers.	Sections 115E, 115F and 115K of the Highways Act 1980.	Head of Neighbourhood Services
J Rights of Way			
J1	Power to create footpath , bridleway or restricted byway by agreement.	Section 25 of the Highways Act 1980 (c. 60).	Rights of Way & Highways Licensing Panel
J2	Power to create footpaths, bridleways and restricted byways.	Section 26 of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J3	Duty to keep register of information with respect to maps, statements and declarations.	Section 31A of the Highways Act 1980	Head of Neighbourhood Services
J4	Power to stop up footpaths , bridleways and restricted byways	Section 118 of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J5	Power to determine application for public path extinguishment order.	Sections 118ZA and 118C(2) of the Highways Act 1980.	Rights of Way & Highways Licensing Panel
J6	Power to make a rail crossing extinguishment order.	Section 118A of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J7	Power to make a special extinguishment order.	Section 118B of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J8	Power to divert footpaths , bridleways and restricted byways.	Section 119 of the Highways Act 1980	Rights of Way & Highways Licensing Panel

No	Function	Statute or Regulation	Delegation (& conditions)
J9	Power to make a public path diversion order.	Sections 119ZA and 119C(4) of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J10	Power to make a rail crossing diversion order.	Section 119A of the Highways Act 1980.	Rights of Way & Highways Licensing Panel
J11	Power to make a special diversion order.	Section 119B of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J12	Power to require applicant for order to enter into agreement.	Section 119C(3) of the Highways Act 1980	Head of Neighbourhood Services
J13	Power to make an SSSI diversion order.	Section 119D of the Highways Act 1980	Rights of Way & Highways Licensing Panel
J14	Duty to keep register with respect to applications under sections 118ZA, 118C, 119ZA and 119C of the Highways Act 1980.	Section 121B of the Highways Act 1980	Head of Neighbourhood Services
J15	Power to decline to determine certain applications.	Section 121C of the Highways Act 1980	Head of Neighbourhood Services
J16	Duty to assert and protect the rights of the public to use and enjoyment of highways.	Section 130 of the Highways Act 1980	Head of Neighbourhood Services
J17	Duty to serve notice of proposed action in relation to obstruction.	Section 130A of the Highways Act 1980	Head of Neighbourhood Services
J18	Power to apply for variation of order under section 130B of the Highways Act 1980.	Section 130B(7) of the Highways Act 1980.	Head of Neighbourhood Services
J19	Power to authorise temporary disturbance of surface of footpath, bridleway or restricted byway	Section 135 of the Highways Act 1980.	Head of Neighbourhood Services
J20	Power temporarily to divert footpath, bridleway or restricted byway	Section 135A of the Highways Act 1980. Section 135B of the Highways Act 1980.	Rights of Way & Highways Licensing Panel
J21	Functions relating to the making good of damage and the removal of obstructions		Head of Neighbourhood Services
J22	Powers relating to the removal of things so deposited on highways as to be a nuisance.	Section 149 of the Highways Act 1980.	Head of Neighbourhood Services
J23	Power to extinguish certain public rights of way.	Section 32 of the Acquisition of Land Act 1981 (c.	Rights of Way & Highways Licensing Panel

No	Function	Statute or Regulation	Delegation (& conditions)
		67).	
J24	Duty to keep definitive map and statement under review.	Section 53 of the Wildlife and Countryside Act 1981 (c. 69)	Head of Neighbourhood Services
J25	Power to include modifications in other orders.	Section 53A of the Wildlife and Countryside Act 1981	Head of Neighbourhood Services
J26	Duty to keep register of prescribed information with respect to applications under section 53(5) of the Wildlife and Countryside Act 1981.	Section 53B of the Wildlife and Countryside Act 1981	Head of Neighbourhood Services
J27	Power to prepare map and statement by way of consolidation of definitive map and statement.	Section 57A of the Wildlife and Countryside Act 1981	Head of Neighbourhood Services
J28	Power to designate footpath as cycle track.	Section 3 of the Cycle Tracks Act 1984 (c. 38)	Head of Neighbourhood Services
J29	Power to extinguish public right of way over land acquired for clearance.	Section 294 of the Housing Act 1981 (c. 68)	Rights of Way & Highways Licensing Panel
J30	Power to make limestone pavement order (section 34(2) of the Wildlife and Countryside Act 1981 (c.69)).		Head of Neighbourhood Services
J31	Power to authorise stopping-up or diversion of footpath , bridleway or restricted byway.	Section 257 of the TCPA1990	Rights of Way & Highways Licensing Panel
J32	Power to extinguish public rights of way over land held for planning purposes.	Section 258 of the TCPA1990	Rights of Way & Highways Licensing Panel
J33	Power to enter into agreements with respect to means of access.	Section 35 of the Countryside and Rights of Way Act 2000 (c. 37).	Head of Neighbourhood Services
J34	Power to provide access in absence of agreement.	Section 37 of the Countryside and Rights of Way Act 2000.	Head of Neighbourhood Services
K	PARKING		

No	Function	Statute or Regulation	Delegation (& conditions)
K1	To carry out all necessary work with regard to parking enforcement within the Borough to include the following:	Road Traffic Act 1991 and Traffic Management Act 2004	
K2	a) To deal with all matters relating to the issuing and processing of Penalty Charge Notices, including determining representations made against the Notices, cancellation of Penalty Charge Notices and all subsequent actions regarding non-payment of notices.		
K3	b) To deal with all matters relating to the processing of appeals against the issue of Penalty Charge Notices that have been made to the National Parking Adjudication Service, including where necessary, not to contest appeals and cancellation of Penalty Charge Notices		
K4	<p>Minor changes to the Controlled Parking Zone</p> <p>(a) Authority to implement minor changes to the extent and operation of the Controlling Parking Zone.</p>		
K5	<p>Parking Facilities</p> <p>To determine requests for the use of off-street car parks and on-street parking where restrictions are in place under a traffic regulation order, and to grant or refuse permission to individuals or organisations for their use.</p>		
K6	<p>Disabled Persons Parking Badges (Blue Badge Scheme)</p> <p>To determine applications for and to issue Blue Badges, and to withdraw the facilities offered under the Blue Badge Scheme if there is evidence of on-going misuse, (even if the badge is not issued by the authority).</p>		
K7	<p>Issuing of Parking Permits</p> <p>To carry out all necessary work relating to the issue of parking permits within designated controlled parking zones (permitted parking areas and residents' parking schemes)</p>		

No	Function	Statute or Regulation	Delegation (& conditions)
	within the Civil Enforcement Area and Special Enforcement Area.		
K8	Off-Street Parking Orders To include land within an appropriate parking order and designate land as an off-street parking place.		
L	TRANSPORT		
L1	Passenger Transport Contracts Authority to: - <ul style="list-style-type: none"> - Change the award of a passenger transport service contract where the lowest tenderer declines to take up the contract, or where the contractor is unable to fulfil the terms of the contracts. - To impose penalties on/provide incentives to contractors in accordance with the terms and conditions of the contract. - To terminate a passenger transport service contract, where it is considered that the contractor will not challenge the decision. - Where an Operator has given legal notice of the termination of a commercial or supported service, and where considered desirable, to award an emergency contract for up to six months. During this period, the emergency provision will be reviewed, and where necessary, a tender invited for a substantive contract. <p>To make changes to passenger transport service contracts that are considered necessary as a result of emergencies, infrastructure works, special events and development schemes.</p> <p>To make adjustments within agreed budgets to supported bus services in response to withdrawn or commercialised</p>		

No	Function	Statute or Regulation	Delegation (& conditions)
	services		
L2	<p>Bus and Coach Stops & Stands, Taxi Ranks</p> <p>To exercise powers for installation, maintenance, re-siting and removal including poles and flags, shelters, raised platforms, road markings, information displays, CCTV and litter bins.</p> <p>Determining service allocations.</p>		
L3	<p>Traffic Regulation Conditions</p> <p>To make an application to the Traffic Commissioner for the imposition of conditions on local bus services where required to regulate their routes and/or stopping place/locations/times/duration.</p>		
L4	<p>Goods Vehicles Operators' Licences</p> <p>To make representations about, negotiate improvements or submit objections to any licence application where considered necessary. Present evidence at any subsequent public inquiry.</p>		
L5	Power to register motor salvage operators.	Part I of the Vehicles (Crime) Act 2001 (c.3).	
M	CONSUMER PROTECTION		
M1	<p>Authorised Functions contained in this paragraph are those arising under Consumer Protection legislation and includes powers arising under the Explosives Acts which can be enforced by local authority officers, together with the Council's powers relating to age restricted sales and all legislation which confers duties and powers upon the Council in its capacity as Weights and Measures Authority as defined under Section 69 of the Weights and Measures Act 1985, including the Consumer rights Act 2015.</p>	Weights and Measures Act 1985 and Consumer Rights Act 2015	Head of H,EH & TS
N	FOOD SAFETY		

No	Function	Statute or Regulation	Delegation (& conditions)
N1	<p>Authorised Food Safety functions include those arising under the stated legislation and other legislation governing food and food hygiene, including all legislation which confers duties or powers upon the Council in its capacity as Food Authority as described under Section 5 of the Food Safety Act 1990 and in its capacity as enforcement authority for such legislation</p> <p>Authorised functions contained in this paragraph are those arising under the Agriculture Act 1970 and legislation governing the importation, manufacture, storage and marketing of animal feed materials, animal feeding stuffs and related materials and fertilizers, and include all legislation which confers duties or powers upon the Council in its capacity as enforcement authority in accordance with Section 67 of the Agriculture Act 1970 or competent body in accordance with Regulation 3 of The Official Feed and Food Controls (England) Regulations 2009 and Regulation 4 of The Feed (Hygiene and Enforcement) (England) Regulations 2013. This officer is appointed as an inspector pursuant to section 67(3)(a) of the Agriculture Act 1970.</p> <p>Authorised Officer appointed pursuant to Regulation 12 of Transmissible Spongiform Encephalopathies (No2) Regulations 2006 to act as an inspector for the purposes of these Regulations.</p>	<p>Agriculture Act 1970, The Food Safety Act 1990, The General Food Regulations 2004, The Food Safety and Hygiene (England) Regulations 2013, The Official Feed and Food Controls (England) Regulations 2009, The Trade in Animals and Related Product Regulations 2011, Transmissible Spongiform Encephalopathies (No2) Regulations 2006, Quality Schemes (Agricultural Products and Foodstuffs) Regulations 2018</p>	
N2	<p>Part I of Act Appointed by virtue of an authorisation issued by the Secretary of State to act as an investigation and enforcement officer under provisions specified by the Secretary of State.</p> <p>Part III of Act : Authority to exercise the duties and powers contained in this part of the Act, and any delegated legislation made there under, concerning the control of pesticides etc. This authority should be extended to all</p>	<p>Food and Environmental Protection Act 1985</p>	

No	Function	Statute or Regulation	Delegation (& conditions)
	officers under HSWA74, although it may be extended to other officers authorised under a range of Acts.		
N3	Power to approve meat product premises.	Regulations 4 and 5 of the Meat Products (Hygiene) Regulations 1994 (S.I. 1994/3082)	
N4	Power to approve premises for the production of minced meat or meat preparations.	Regulation 4 of the Minced Meat and Meat Preparations (Hygiene) Regulations 1995 (S.I. 1995/3205).	
N5	Power to approve dairy establishments.	Regulations 6 and 7 of the Dairy Products (Hygiene) Regulations 1995 (S.I. 1995/1086)	
N6	Power to approve egg product establishments.	Regulation 5 of the Egg Products Regulations 1993 (S.I. 1993/1520).	
N7	Power to issue licences to retail butchers' shops carrying out commercial operations in relation to unwrapped raw meat and selling or supplying both raw meat and ready-to-eat foods.	Schedule 1A to the Food Safety (General Food Hygiene) Regulations 1995 (S.I. 1995/1763).	
N8	Power to approve fish products premises.	Regulation 24 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998 (S.I. 1998/994).	
N9	Power to approve dispatch or purification centres.	Regulation 11 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998.	
N10	Power to register fishing vessels on board which shrimps or molluses are cooked.	Regulation 21 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998.	
N11	Power to approve factory vessels and fishery product establishments.	Regulation 24 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations	

No	Function	Statute or Regulation	Delegation (& conditions)
		1998.	
N12	Power to register auction and wholesale markets.	Regulation 26 of the Food Safety (Fishery Products and Live Shellfish) (Hygiene) Regulations 1998.	
N13	Duty to keep register of food business premises.	Regulation 5 of the Food Premises (Registration) Regulations 1991 (S.I. 1991/2828).	
N14	Power to register food business premises.	Regulation 9 of the Food Premises (Registration) Regulations 1991.	
O ALCOHOL LICENSING			
O1	Powers and functions relating to late night levy requirements.	Chapter 2 of Part 2 of the Police Reform and Social Responsibility Act 2011 (c. 13) and any regulations made under that Chapter.	Head of H,EH & TS
O2	Power to make an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption.	Section 13(2) of the Criminal Justice and Police Act 2001 (c. 16). ⁹⁷	Head of H,EH & TS
O3	Power to make or revoke an order designating a locality as an alcohol disorder zone.	Section 16 of the Violent Crime Reduction Act 2006 (c. 38)	Head of H,EH & TS
P HEALTH AND SAFETY			
P1	Functions under any of the “relevant statutory provisions” within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974, to the extent that those functions are discharged otherwise than in the authority’s capacity as an employer.	Part I of the Health and Safety at Work etc. Act 1974 (c. 37)	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
P2	<p>Appointed in exercise of the power conferred upon the council by Section 19(1) of the Health and Safety at Work etc. Act 1974 to act as an inspector for the purposes of the Act.</p> <p>Parag. 8a To sign, on behalf of the authority, authorisations of persons to accompany appointed inspectors in the exercise of their functions under the Act.</p> <p>Parag. 8b To approve, on behalf of the authority, transfer and assignments of premises between the Royal Borough of Windsor and Maidenhead Council and the Health and Safety Executive in accordance with Regulations 5 and 6 of The Health and Safety (Enforcing Authority) Regulations 1998.</p>		Head of H,EH & TS
P3	i) Sections 20, 21, 22 and 25 of the 1974 Act;	The Ammonium Nitrate Materials (High Nitrogen Content) Safety Regulations 2003	Head of H,EH & TS
P4	ii) The following Regulations made under the 1974 Act:	The Biocidal Products and Chemicals (Appointment of Authorities and Enforcement) Regulations 2013	Head of H,EH & TS
P5		The Chemicals (Hazard Information and Packaging for Supply) Regulations 2009	Head of H,EH & TS
P6		The Dangerous Substances and Explosive Atmospheres Regulations 2002,	Head of H,EH & TS
P7		The Explosives Regulations 2014	Head of H,EH & TS
Q	PUBLIC HEALTH		
Q1	<p>Public Health legislation, Health Protection Regulations and Relevant Licensing or Registration</p> <p>The local authority appoints a proper officer for the purpose of receiving and forwarding information about notifications within their area. In the majority of cases, local authorities</p>	Public Health (Control of Disease) Act 1984 (as amended) together with the Health Protection (Local Authority Powers) Regulations 2010 and the Health Protection (Part 2A Orders) Regulations 2010 and International Health Regulations 2005.	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
	have decided to appoint a consultant in communicable disease control/health protection based within the local Public Health England (PHE) office as their proper officers.		
R SMOKE-FREE PREMISES			
R1	Duty to enforce Chapter 1 and regulations made under it.	Section 10(3) of the 2006 Act.	Head of H,EH & TS
R2	Power to authorise officers.	Section 10(5) of, and paragraph 1 of Schedule 2 to, the 2006 Act.	Head of H,EH & TS
R3	Functions relating to fixed penalty notices.	Paragraphs 13, 15 and 16 of Schedule 1 to the 2006 Act	Head of H,EH & TS
R4	Power to transfer enforcement functions to another enforcement authority.	Smoke-free (Premises and Enforcement) Regulations 2006 (S.I. 2006/3368).	Head of H,EH & TS
R5	Power to promote or oppose local or personal Bills	Section 239 of the Local Government Act 1972.	Head of H,EH & TS
S HOUSING			
S1	Homelessness acceptances	(Part 7, Housing Act 1996)	Head of H,EH & TS
S2	Suitability of temporary accommodation (Part 7, Section 202, Housing Act 1996)		Head of H,EH & TS
S3	Suitability of a permanent offer of accommodation (Part 7, Housing Act 1996)		Head of H,EH & TS
S4	Storage of possessions (Part 7, Section 212, Housing Act 1996)		Head of H,EH & TS
S5	Extend interim accommodation pending review		Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
S6	Review of negative decision (Part 7, Section 202, Housing Act 1996)		Head of H,EH & TS
S7	End family hostel or satellite temporary accommodation (BCC in-house)		Head of H,EH & TS
S8	Home choice banding -lower priority housing applications (bands 3 and 4) (Part 6, Housing Act 1996)		Head of H,EH & TS
S9	Home choice banding – higher priority housing applications (bands 1 and 2) (Part 6, Housing Act 1996)		Head of H,EH & TS
S10	Home choice banding – applicants with health needs (bands 1 and 3) (Part 6, Housing Act 1996)		Head of H,EH & TS
S11	Banding reviews (Part 6, Housing Act 1996)		Head of H,EH & TS
S12	Banding and allocations that are exceptions to Home choice policy (Part 6, Housing Act 1996)		Head of H,EH & TS
S13	Home choice – not eligible (Part 6, Housing Act 1996)		Head of H,EH & TS
S14	Decision to prosecute a landlord	Protection from Eviction Act 1977	Head of H,EH & TS
S15	Payments to private sector landlords – deposit bonds and financial incentives		Head of H,EH & TS
S16	Tenancy rescue payments		Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
S17	Priority levels for homeless households on the Housing Support Register		Head of H,EH & TS
S18	Private Sector Housing and Accessible Homes Includes licensing of private rented properties and all private housing related enforcement including empty properties, tenancy relations, housing renewal functions and the management of gypsy and travellers sites. Adaptations to homes,		Head of H,EH & TS
S19	All general and enforcement responsibilities duties of the Lead enforcement authority as conferred by the Tenants Fees Act 2019	Tenants Rights Act 2019	Head of H,EH & TS
T ECONOMIC DEVELOPMENT & CULTURE			
T1	All functions relating to Culture including (but not exclusively): - bidding for small scale funding Bids - Awarding of small scale arts grants - Support of the cultural sector - Operational running of our venues - Events in the Borough - Delivery of Modern Records function (statutory)		
T2	All functions relating to Libraries including (but not exclusively): - Management and maintenance of Libraries - Maintenance and purchasing of materials for reference and loan - Statutory responsibility for providing a library service		Head of Revenues, Benefits, Library and Resident Services

No	Function	Statute or Regulation	Delegation (& conditions)
T3	Functions relating to Economic Development including (but not exclusively): <ul style="list-style-type: none"> - Economic development strategy and policy - Inward investment and business retention - Business Support - Business Engagement - Destination management and tourism 		
T4	Power to make, amend, revoke, re-enact or enforce byelaws	Any provision of any enactment (including a local Act), whenever passed, and section 14 of the Interpretation Act 1978 (c. 30).	
U TREES			
U1	Powers relating to the protection of important hedgerows.	The Hedgerows Regulations 1997 (S.I. 1997/1160).	
U2	Powers relating to the preservation of trees.	Sections 197 to 214D of the TCPA1990, and the Town and Country Planning (Tree Preservation)(England) Regulations 2012	
U3	Powers relating to complaints about high hedges.	Part 8 of the Anti-Social Behaviour Act 2003	
V BUILDING REGULATIONS			
V1	Functions relating to Building Regulations and Standards, including: <ul style="list-style-type: none"> • Authorise proceeding for contraventions • Statutory building control service • Enforcement of the building regulations • Control of demolitions 	Buildings Act 1984	

No	Function	Statute or Regulation	Delegation (& conditions)
	<ul style="list-style-type: none"> • Appointee of 3rd Party Wall surveyor under the Party Wall Act 1996 • Control of Dangerous Structures 		
W ENVIRONMENTAL PROTECTION/ NUISANCE / CLEAN NEIGHBOURHOODS			
W1	Functions including enforcement with respect to any of the following: waste disposal, statutory nuisance, pollution (including but not limited to noise, air, land and water pollution), pest control, disinfection, disinfestations, public health, buildings not secured against unauthorised entry, and accumulations which are detrimental to the amenity of an area, Community Protection Notices, including but not limited to those contained in the following legislation and other legislation of a like kind.	Control of Pollution Act 1974, Refuse Disposal (Amenity) Act 1978, Highways Act 1980, Building Act 1984, the Town and Country Planning Act 1990, the Environmental Protection Act 1990 (as amended), the Clean Air Act 1993, Criminal Justice & Public Order Act 1994, the Noise Act 1996 (as amended), the Pollution Prevention and Control Act 1999, the Clean Neighbourhoods and Environment Act 2005, the Environmental Permitting (England and Wales) Regulations 2010 (as amended), Anti-social Behaviour, Crime and Policing Act 2014 Prevention of Damage by Pest Act 1949, Public Health Acts 1936 & 1961, The Environmental Protection Act 1990 The Clean Neighbourhoods and Environment Act 2005	Head of H,EH & TS
W2	Power to grant consent for the operation of a loudspeaker.	Schedule 2 to the Noise and Statutory Nuisance Act 1993 (c.40)	Head of H,EH & TS
W3	The obtaining of particulars of persons interested in land	section 16 of the Local Government (Miscellaneous Provisions) Act 1976	Head of Service (any)
W4	Any function relating to contaminated land	Part 11A of the Environmental Protection Act 1990	Head of H,EH & TS
W5	The discharge of any function relating to the control of pollution or the management of air quality	Pollution Prevention and Control Act 1999 (c.24), Part IV of the Environment Act 1995 (c.25), Part I of the Environmental Protection Act 1990 (c.43)	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
		and the Clean Air Act 1993 (c.11)	
W6	The inspection and investigation of the authority's area to detect any statutory nuisance	Section 79 of the Environmental Protection Act 1990	Head of H,EH & TS
W7	The service of an abatement notice in respect of a statutory nuisance	Section 80(1) of the Environmental Protection Act 1990	Head of H,EH & TS
X	PARKS AND GREEN SPACES		
X1	Management and Maintenance of Parks and Green Spaces including allotments, children's play, sports pitches, buildings and facilities.		Head of Neighbourhood Services
X2	Management and Maintenance of Cemeteries and Crematoria		Head of Neighbourhood Services
X3	Management of catering, cafes and concessions in Parks and Green Spaces		Head of Neighbourhood Services
X4	Tree management in parks, green spaces and other council land		Head of Neighbourhood Services
Y	WATER & FLOODING		
Y1	Discharging of the powers and duties as Lead Local Flood Authority	Flood and Water Management Act 2010	Principal Flood Risk Manager
Y2	Discharging of powers and statutory duties	Land Drainage Act 1991	Principal Flood Risk Manager
Z	FOOD HYGIENE AND STANDARDS		
Z1	European Union (Withdrawal) Act 2018 as it continues to give effect to the following Regulations or Orders under which this local authority has an enforcement duty:	Animals and Animal Products (Examination for Residues and Maximum Residue Limits) (England and Scotland) Regulations 2015	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
Z2		Country of Origin of Certain Meats (England) Regulations 2015	Head of H,EH & TS
Z3		Food for Specific Groups (Food for Special Medical Purposes for Infants, Infant Formula and Follow-on Formula) (Information and Compositional Requirements) (Amendment etc.) (England) Regulations 2020	Head of H,EH & TS
Z4		Food for Specific Groups (Information and Compositional Requirements) (England) Regulations 2016	Head of H,EH & TS
Z5		Food Information Regulations 2014	Head of H,EH & TS
Z6		Food Safety and Hygiene (England) Regulations 2013	Head of H,EH & TS
Z7		Genetically Modified Organisms (Traceability and Labelling) (England) Regulations 2004	Head of H,EH & TS
Z8		Materials and Articles in Contact with Food (England) Regulations 2012	Head of H,EH & TS
Z9		Novel Foods (England) Regulations 2018	Head of H,EH & TS
Z10		Official Controls (Animals, Feed and Food, Plant Health Fees etc.) Regulations 2019 in so far as it relates to food law	Head of H,EH & TS
Z11		Official Feed and Food Controls (England) Regulations 2009 in so far as it relates to food law	Head of H,EH & TS
Z12		Olive Oil (Marketing Standards) Regulations 2014	Head of H,EH & TS
Z13		Organic Products Regulations 2009	Head of H,EH & TS
Z14		Poultrymeat (England) Regulations 2011	Head of H,EH & TS
Z15		Quick-frozen Foodstuffs (England) Regulations 2007	Head of H,EH & TS
Z16		Scotch Whisky Regulations 2009	Head of H,EH & TS
Z17		Specified Products from China (Restrictions on First Placing on the Market)	Head of H,EH & TS
Z18		(England) Regulations 2008	Head of H,EH & TS
Z19		Spirit Drinks Regulations 2008	Head of H,EH & TS
Z20		Wine Regulations 2011	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
Z21		Food and Environment Protection Act 1985 (SoS approval required)	Head of H,EH & TS
Z22		Food Safety Act 1990	Head of H,EH & TS
Z23		The Addition of Vitamins, Minerals and Other Substances (England) Regulations 2007	Head of H,EH & TS
Z24		The Animal By-Products (Enforcement) (England) Regulations 2013	Head of H,EH & TS
Z25		The Beef and Veal Labelling Regulations 2010	Head of H,EH & TS
Z26		The Bread and Flour Regulations 1998	Head of H,EH & TS
Z27		The Caseins and Caseinates (England) Regulations 2017	Head of H,EH & TS
Z28		The Cocoa and Chocolate Products (England) Regulations 2003	Head of H,EH & TS
Z29		The Coffee Extracts and Chicory Extracts (England) Regulations 2000	Head of H,EH & TS
Z30		The Condensed Milk and Dried Milk (England) Regulations 2015	Head of H,EH & TS
Z31		The Contaminants in Food (England) Regulations 2013	Head of H,EH & TS
Z32		The Country of Origin of Certain Meats (England) Regulations 2015	Head of H,EH & TS
Z33		The Drinking Milk (England) Regulations 2008	Head of H,EH & TS
Z34		The Fish Labelling Regulations 2013	Head of H,EH & TS
Z35		The Food (Lot Marking) Regulations 1996	Head of H,EH & TS
Z36		The Food Additives, Flavourings, Enzymes and Extraction Solvents (England) Regulations 2013	Head of H,EH & TS
Z37		The Food for Particular Nutritional Uses (Addition of Substances for Specific Nutritional Purposes) (England) Regulations 2009	Head of H,EH & TS
Z38		The Food for Specific Groups (Food for Special Medical Purposes for Infants, Infant Formula and Follow-on Formula) (Information and Compositional Requirements) (Amendment etc.) (England) Regulations 2020	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
Z39		The Food for Specific Groups (Information and Compositional Requirements) (England) Regulations 2016	Head of H,EH & TS
Z40		The Food Irradiation (England) Regulations 2009	Head of H,EH & TS
Z41		The Food Supplements (England) Regulations 2003	Head of H,EH & TS
Z42		The Foods Intended for Use in Energy Restricted Diets for Weight Reduction Regulations 1997	Head of H,EH & TS
Z43		The Foodstuffs Suitable for People Intolerant to Gluten (England) Regulations 2010	Head of H,EH & TS
Z44		The Fruit Juices and Fruit Nectars Regulations 2013	Head of H,EH & TS
Z45		The General Food Regulations 2004	Head of H,EH & TS
Z46		The Genetically Modified Food (England) Regulations 2004	Head of H,EH & TS
Z47		The Honey (England) Regulations 2015	Head of H,EH & TS
Z48		The Infant Formula and Follow-on Formula (England) Regulations 2007	Head of H,EH & TS
Z49		The Jam and Similar Products (England) Regulations 2003	Head of H,EH & TS
Z50		The Kava-kava in Food (England) Regulations 2002	Head of H,EH & TS
Z51		The Materials and Articles in Contact with Food (England) Regulations 2012	Head of H,EH & TS
Z52		The Meat (Enhanced Enforcement Powers) (England) Regulations 2000	Head of H,EH & TS
Z53		The Meat Products (England) Regulations 2003	Head of H,EH & TS
Z54		The Medical Food (England) Regulations 2000	Head of H,EH & TS
Z55		The Natural Mineral Water, Spring Water and Bottled Drinking Water (England) Regulations 2007	Head of H,EH & TS
Z56		The Novel Foods (England) Regulations 2018	Head of H,EH & TS
Z57		The Novel Foods and Novel Food Ingredients Regulations 1997	Head of H,EH & TS
Z58		The Nutrition and Health Claims (England) Regulations 2007	Head of H,EH & TS
Z59		The Official Controls (Animals, Feed and Food, Plant Health Fees etc.) Regulations 2019	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
Z60		The Official Feed and Food Controls (England) Regulations 2009	Head of H,EH & TS
Z61		The Olive Oil (Marketing Standards) Regulations 2014	Head of H,EH & TS
Z62		The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Head of H,EH & TS
Z63		The Preserved Sardines (Marketing Standards) Regulations 1990	Head of H,EH & TS
Z64		The Preserved Tuna and Bonito (Marketing Standards) Regulations 1994	Head of H,EH & TS
Z65		The Private Water Supplies (England) Regulations 2016	Head of H,EH & TS
Z66		The Processed Cereal-based Foods and Baby Foods for Infants and Young Children (England) Regulations 2003	Head of H,EH & TS
Z67		The Products Containing Meat etc. (England) Regulations 2014	Head of H,EH & TS
Z68		The Quality Schemes (Agricultural Products and Foodstuffs) Regulations 2018	Head of H,EH & TS
Z69		The Quick-frozen Foodstuffs (England) Regulations 2007	Head of H,EH & TS
Z70		The Specified Products from China (Restriction on First Placing on the Market) (England) Regulations 2008	Head of H,EH & TS
Z71		The Specified Sugar Products (England) Regulations 2003	Head of H,EH & TS
Z72		The Spreadable Fats (Marketing Standards) and the Milk and Milk Products (Protection of Designations) (England) Regulations 2008	Head of H,EH & TS
Z73		The Trade in Animals and Related Products Regulations 2011	Head of H,EH & TS
Z74		The Transmissible Spongiform Encephalopathies (England) Regulations 2018	Head of H,EH & TS
AA	TRADING STANDARDS		

No	Function	Statute or Regulation	Delegation (& conditions)
AA1		Agriculture (Miscellaneous Provisions) Act 1968	Head of H,EH & TS
AA2		Air Quality (Domestic Solid Fuels Standards) (England) Regulations 2020	Head of H,EH & TS
AA3		Animal Health Act 1981	Head of H,EH & TS
AA4		Animal Welfare Act 2006	Head of H,EH & TS
AA5		Animals Act 1971	Head of H,EH & TS
AA6		Anti-social Behaviour Act 2003	Head of H,EH & TS
AA7		Brucellosis (England) Order 2015	Head of H,EH & TS
AA8		Cancer Act 1939	Head of H,EH & TS
AA9		Children and Families Act 2014	Head of H,EH & TS
AA10		Children and Young Persons (Protection from Tobacco) Act 1991	Head of H,EH & TS
AA11		Children and Young Persons Act 1933	Head of H,EH & TS
AA12		Clean Air Act 1993 – Motor Fuel (Composition and Content) Regs.	Head of H,EH & TS
AA13		Companies Act 2006	Head of H,EH & TS
AA14		Consumer Credit Act 1974	Head of H,EH & TS
AA15		Consumer Protection Act 1987	Head of H,EH & TS
AA16		Consumer Rights Act 2015	Head of H,EH & TS
AA17		Copyright, Designs and Patents Act 1988	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA18		Criminal Justice Act 1988	Head of H,EH & TS
AA19		Criminal Justice and Police Act 2001	Head of H,EH & TS
AA20		Customs & Excise Management Act 1979	Head of H,EH & TS
AA21		Education Reform Act 1988	Head of H,EH & TS
AA22		Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015	Head of H,EH & TS
AA23		Enterprise Act 2002	Head of H,EH & TS
AA24		Environmental Protection (Microbeads)(England) Regulations 2017	Head of H,EH & TS
AA25		Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020	Head of H,EH & TS
AA26		Estate Agents Act 1979	Head of H,EH & TS
AA27		Fireworks Act 2003	Head of H,EH & TS
AA28		Fraud Act 2006	Head of H,EH & TS
AA29		Hallmarking Act 1973	Head of H,EH & TS
AA30		Health Act 2006	Head of H,EH & TS
AA31		Knives Act 1997	Head of H,EH & TS
AA32		Legal Services Act 2007	Head of H,EH & TS
AA33		Medicines and Medical Devices Act 2021	Head of H,EH & TS
AA34		Motor Cycle Noise Act 1987	Head of H,EH & TS
AA35		Offensive Weapons Act 2019	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA36		Olympic Symbol etc. (Protection) Act 1995	Head of H,EH & TS
AA37		Prices Act 1974	Head of H,EH & TS
AA38		Protection of Animals Act 1911	Head of H,EH & TS
AA39		Psychoactive Substances Act 2016	Head of H,EH & TS
AA40		Registered Designs Act 1949	Head of H,EH & TS
AA41		Road Traffic Acts 1988 and 1991	Head of H,EH & TS
AA42		Single Use Carrier Bags Charges (England) Order 2015	Head of H,EH & TS
AA43		Tenant Fees Act 2019	Head of H,EH & TS
AA44		and the Housing and Planning Act 2016 as it relates to Client Money Protection Schemes	Head of H,EH & TS
AA45		Theft Act 1968	Head of H,EH & TS
AA46		Tobacco Advertising and Promotion Act 2002	Head of H,EH & TS
AA47		Trade Descriptions Act 1968	Head of H,EH & TS
AA48		Trade Marks Act 1994	Head of H,EH & TS
AA49		Unsolicited Goods and Services Acts 1971 and 1975	Head of H,EH & TS
AA50		Video Recordings Act 1984	Head of H,EH & TS
AA51		Vehicles (Crime) Act 2001	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA52	European Union (Withdrawal) Act 2018 as it continues to give effect to the following Regulations or Orders under which this local authority has an enforcement duty:	Advanced Television Services Regulations 2003	Head of H,EH & TS
AA53		African Horse Sickness (England) Regulations 2012	Head of H,EH & TS
AA54		Animal By-Products (Enforcement)(England) Regulations 2013	Head of H,EH & TS
AA55		Avian influenza (Preventative Measures) (England) Regulations 2006	Head of H,EH & TS
AA56		Avian Influenza (Vaccination)(England) Regulations 2006	Head of H,EH & TS
AA57		Beef and Veal Labelling Regulations 2010	Head of H,EH & TS
AA58		Biofuel Labelling Regulations 2004	Head of H,EH & TS
AA59		Bluetongue Regulations 2008	Head of H,EH & TS
AA60		Business Protection from Misleading Marketing Regulations 2008	Head of H,EH & TS
AA61		Cat and Dog Fur (Control of Import, Export and Placing on the Market) Regulations 2008	Head of H,EH & TS
AA62		Cattle Identification Regulations 2007	Head of H,EH & TS
AA63		Construction Products Regulations 2013	Head of H,EH & TS
AA64		Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013	Head of H,EH & TS
AA65		Consumer Protection from Unfair Trading Regulations 2008	Head of H,EH & TS
AA66		Consumer Rights (Payment Surcharges) Regulations 2012	Head of H,EH & TS
AA67		Cosmetic Products Enforcement Regulations 2013 and the EU Cosmetic Products Regulation 1223/2009	Head of H,EH & TS
AA68		Crystal Glass (Descriptions) Regulations 1973	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA69		Detergents Regulations 2010	Head of H,EH & TS
AA70		Diseases of Swine Regulations 2014	Head of H,EH & TS
AA71		Issue 20 30 June 2021	Head of H,EH & TS
AA72		EC Fertilisers (England and Wales) Regulations 2006	Head of H,EH & TS
AA73		Eggs and Chicks (England) Regulations 2009	Head of H,EH & TS
AA74		Electrical Equipment (Safety) Regulations 2016	Head of H,EH & TS
AA75		Electromagnetic Compatibility Regulations 2016	Head of H,EH & TS
AA76		Energy Information Regulations 2011	Head of H,EH & TS
AA77		Energy Performance of Buildings (England and Wales) Regulations 2012	Head of H,EH & TS
AA78		Equine Identification (England) Regulations 2018	Head of H,EH & TS
AA79		Financial Services (Distance Marketing) Regulations 2004	Head of H,EH & TS
AA80		Fluorinated Greenhouse Gases Regulations 2015	Head of H,EH & TS
AA81		Foot-and-Mouth Disease (Control of Vaccination) (England) Regulations 2006	Head of H,EH & TS
AA82		Footwear (Indication of Composition) Labelling Regulations 1995	Head of H,EH & TS
AA83		Gas Appliances (Enforcement) and Miscellaneous Amendments Regulations 2018	Head of H,EH & TS
AA84		General Product Safety Regulations 2005	Head of H,EH & TS
AA85		Package Travel and Linked Travel Arrangements Regulations 2018	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA86		Packaging (Essential Requirements) Regulations 2015	Head of H,EH & TS
AA87		Passenger Car (Fuel Consumption and CO2 Emissions Information) Regulations 2001	Head of H,EH & TS
AA88		Personal Protective Equipment (Enforcement) Regulations 2018	Head of H,EH & TS
AA89		Pressure Equipment (Safety) Regulations 2016	Head of H,EH & TS
AA90		Products of Animal Origin (Disease Control)(England) Regulations 2008	Head of H,EH & TS
AA91		Pyrotechnic Articles (Safety) Regulations 2015	Head of H,EH & TS
AA92		Quality Schemes (Agricultural Products and Foodstuffs) Regulations 2018	Head of H,EH & TS
AA93		Radio Equipment Regulations 2017	Head of H,EH & TS
AA94		REACH Enforcement Regulations 2008	Head of H,EH & TS
AA95		Recreational Craft Regulations 2017	Head of H,EH & TS
AA96		Registration of Establishments (Laying Hens)(England) Regulations 2003	Head of H,EH & TS
AA97		Rights of Passengers in Bus and Coach Transport (Exemptions and Enforcement) Regulations 2013	Head of H,EH & TS
AA98		Simple Pressure Vessels (Safety) Regulations 2016	Head of H,EH & TS
AA99		Supply of Machinery (Safety) Regulations 2008	Head of H,EH & TS
AA100		Textile Products (Labelling and Fibre Composition) Regulations 2012	Head of H,EH & TS
AA101		Timeshare, Holiday Products, Resale and Exchange Contracts Regulations 2010	Head of H,EH & TS
AA102		Tobacco and Related Products Regulations 2016	Head of H,EH & TS
AA103		Toys (Safety) Regulations 2011	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AA104		Trade in Animals and Related Products Regulations 2011	Head of H,EH & TS
AA105		Transmissible Spongiform Encephalopathies (England) Regulations 2018	Head of H,EH & TS
AA106		Veterinary Medicines Regulations 2013	Head of H,EH & TS
AA107		Volatile Organic Compounds in Paints, Varnishes and Vehicle Refinishing Products Regulations 2012	Head of H,EH & TS
AA108		Welfare of Animals at Time of Killing (England) Regulations 2015	Head of H,EH & TS
AA109		Zoonoses (Monitoring) (England) Regulations 2007	Head of H,EH & TS
AB	WEIGHTS & MEASURES		
AB1	European Union (Withdrawal) Act 2018 as it continues to give effect to the following Regulations or Orders under which this local authority has an enforcement duty:	Measuring Container Bottles (EEC Requirements) Regulations 1977	Head of H,EH & TS
AB2		Measuring Instruments Regulations 2016	Head of H,EH & TS
AB3		Non-automatic Weighing Instruments Regulations 2016	Head of H,EH & TS
AB4		Weights & Measures (Packaged Goods) Regulations 2006	Head of H,EH & TS
AB5		Weights and Measures Act 1985	Head of H,EH & TS
AB6		The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018	Head of H,EH & TS
AB7		The Ozone-Depleting Substances Regulations 2015	Head of H,EH & TS
AB8		Redress Schemes for Letting Agencies Work and Property Management Work (Requirement to Belong to a Scheme etc)(England) Order 2014	Head of H,EH & TS
AB9		Sunbeds (Regulation) Act 2010	Head of H,EH & TS

No	Function	Statute or Regulation	Delegation (& conditions)
AB10		Children and Young Persons Act 1933	Head of H, EH & TS
AC	COUNTER TERRORISM		
AC1	In compliance with the statutory requirements set out under sections 36 – 41 of the Counter Terrorism and Security Act 2015, RBWM has a Channel Panel in place for its area, has regard to the Channel Duty Guidance 2020 and is committed to complying with the requirements within it.	Counter Terrorism and Security Act 2015 Counter Terrorism and Border Security Act 2019	Head of Communities / Neighbourhoods
AC2	Authority for the making arrangements for the provision of a multi-agency Channel Panel to consider referrals and support for individuals at risk of being radicalised.	Counter Terrorism and Security Act 2015 Counter Terrorism and Border Security Act 2019	Head of Communities / Neighbourhoods
AC3	Authority for making arrangements for the provision of a multi-agency strategic Prevent Delivery Board to oversee the joint work on Prevent	Counter Terrorism and Security Act 2015 Counter Terrorism and Border Security Act 2019	Executive Director of Adults, Health and Housing

Key

TCPA1990	Town & Country Planning Act 1990	
GDP1995	Town and Country Planning (General Development Procedure) Order 1995	
Head of H, EH & TS	Head of Housing, Environmental Health & Trading Standards	

Version Control

Version	Date	Authority	Changes	Relevant Part of Part 5B Addendum-Place
1.1	28/02/22		New document	All
1.2	01/04/22	Adele Taylor	Additions for Head of Revenues, Benefits, Library and Resident Services	F2 and T2
1.3	28/7/22	Andrew Durrant	Water and Flooding – Relevant officer	Y1 and Y2
1.4	20/12/22	Andrew Durrant	Clarification Head of Planning	A7 – A40